

ARMY BOOK 64.

SOLDIER'S SERVICE
AND
PAY BOOK.

Warrant 130479

DETAIL OF PERSONAL SIZED GARMENTS.

ARTICLE.	SIZE No.
Anklets, Web	3
Blouse, B.D., or Jackets, K.D. or S.D.	13
Boots, ankle	11
Cap, Bonnet or Helmet	4 1/2
Drawers, cellular or woollen	3
Gloves, knitted	5
Greatcoat	11
Jersey, pullover	4
Overalls.....	12
Shirts	5
Shoes, canvas	11
Socks, worsted.....	5
Trousers, B.D., S.D. or Shorts, K.D.	16
Vests, woollen	4

ALL RANKS

REMEMBER—Never discuss military, naval or air matters in public or with any stranger, no matter to what nationality he or she may belong.

The enemy wants information about you, your unit, your destination. He will do his utmost to discover it.

Keep him in the dark. Gossip on military subjects is highly dangerous to the country, whereas secrecy leads to success.

BE ON YOUR GUARD and report any suspicious individual.

Army Book 64 (Part I).

Soldier's Service Book.

(Soldier's Pay Book, Army Book 64 (Part II), will be issued for active service.)

Entries in this book (other than those connected with the making of a Soldier's Will and insertion of the names of relatives) are to be made under the superintendence of an Officer.

Instructions to Soldier.

1. You are held personally responsible for the safe custody of this book.
2. You will always carry this book on your person.
3. You must produce the book whenever called upon to do so by the Civil Police or by a competent military authority, viz., Officer, Warrant Officer, N.C.O. or Military Policeman.
4. You must not alter or make any entry in this book (except as regards your next of kin on pages 10 and 11 or your Will on pages 15 to 20).
5. Should you lose the book, you will report the matter to your immediate military superior.
6. On your transfer to the Army Reserve this book will be handed into your Orderly Room for transmission, through the O. i/c Records, to place of rejoining on mobilization.
7. You will be permitted to retain this book after discharge, but should you lose the book after discharge it cannot be replaced.
8. If you are discharged from the Army Reserve, this book will be forwarded to you by the O. i/c Records.

Book 356

(1) SOLDIER'S NAME and DESCRIPTION on ATTESTATION.

Army Number 75824304
 Surname (in capitals) ATKINS
 Christian Names (in full) Ronald
 Date of Birth 19-5-1921
 Trade on Enlistment Machinist

Religious Denomination C of E
 Approved Society nil
 Membership No. nil

Enlisted at Bury St Edmunds On 19-2-39

For the :-
 * Regular Army. * Supplementary Reserve.
 * Territorial Army. * Army Reserve Section D.
 * Strike out those inapplicable.

For 6 years with the Colours and 6 years in the Reserve.

Signature of Soldier [Signature]
 Date 24 Oct 45

DESCRIPTION ON ENLISTMENT.

Height 6 ft. 0 ins. Weight 160 lbs.
 Maximum Chest 40 1/2 ins. Complexion fresh
 Eyes blue Hair brn
 Distinctive Marks and Minor Defects

28.C.

CONDITION ON TRANSFER TO RESERVE.

Found fit for
 Defects or History of past illness which should be enquired into if called up for Service

Date _____ 19____
 Initials of M.O. i/c _____

Warrant 180479

RECORD OF SPECIALIST EMPLOYMENT WHILST SERVING.*

Period:		Nature of Employment.	Remarks and Initials of Officer.
From	To		
1.5.44		see H.V. Per & Chan.	M.

6

Period:		Nature of Employment.	Remarks and Initials of Officer.
From	To		
15.6.42		Record of leave leave + furlough	R. Parnment Sgt. Dr.
7.10.43		14 days furlough	Yes.
23/2/43		3 days furlough	Yes
16/5/45		9 days furlough	Yes
11/10/45		9 days furlough. 10 hrs.	Yes
		12 days furlough & 10 hrs.	Yes.

7

* To include (1) as Skilled Tradesman, (2) as Specialist, e.g., Signaller or M. Gunner.

MEDICAL CLASSIFICATION.

Date. 8 4 40 21.12.48	Category or Grade. A. 1. A 72.2149	Medical Examiner of Recruits, or other Medical Authority. Lampson	Initials of Medical Officer. M. C. C. H.
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PRESCRIPTION FOR GLASSES.

Vision without Glasses.	SPH	CYL	Axis Standard Notation.	Vision with Glasses.	Ophth. Centre:	Date of Exam.:
R						
L						

Signature of M.O. _____

VACCINATION.

Date Vaccinated. 24-2-59 15.09.45	Initials of Medical Officer. M
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PROTECTIVE INOCULATIONS.

Nature of Vaccine, "T.A.B.," Cholera, Plague, etc.	Date.	Initials of Medical Officer.
TAB Sec 157 1cc	27-12-44	
ANUN 74thms	13-2-45	
19thms B.	16-5-45	
19thms	24.11.45	M. C. C. H.

PARTICULARS OF NEW ARTIFICIAL DENTURES SUPPLIED.

Particulars.	Dental Centre.	Date.	Initials of Dental Officer.

NEXT OF KIN

Any change becoming known is to be duly noted with date of such
NOTE.—No entry in these pages has any legal effect as a WILL

Nearest degree of relationship.	Names.	Date.
Wife.	Margaret Ellen ATKINS.	
Children.		
Father.		
Mother.		
*Brothers and Sisters.		
Other Relations (stating relationship)		

* State whether brothers are older or younger.

NOW LIVING.

change and reported by O.C. Unit to the Officer i/c Records.
(see pages 12 to 14).

Latest known Address in full.

5, The Mount, PEMBURY - KENT

SOLDIERS' WILLS.

1. The soldier should always be careful to write on pages 10 and 11 the names and addresses of his next of kin, but the entry of a name on these pages has not the legal effect of a Will, and does not give to any of those whose names are there set out any right to succeed to any property (that is to say money or anything else which the soldier owns) which the soldier leaves at his death.

2. The observations in paragraphs 3 to 12 apply to soldiers whose permanent home is in England or Wales, and they also apply to soldiers whose permanent home is in Northern Ireland, except that in paragraphs 4 and 5 £500 should be substituted for £1,000. The soldier whose permanent home is in Scotland should read carefully paragraph 13.

3. All the observations made in these notes apply to members of the Women's Forces as they apply to men, substituting the word "husband" for the word "wife" in the description of what becomes of the property of the person dying without a Will.

4. (1) If the soldier does not leave a Will, his property, if less than £1,000 in value, will go on his death to his wife, or, if she is dead, to his children, or, if he is unmarried, to his parents, or if they are both dead, to his brothers and sisters.

(2) The word "wife" means a legally married wife, and the word "children" means legitimate children.

5. If a soldier who is 21 years of age or over does not wish his property to go to the persons described above or wishes to leave money or some particular object to someone else, or if his property exceeds £1,000 in value, or if he wishes for more detailed information on this subject, his best course is to take legal advice as regards the preparation of a Will and the completion of the necessary formalities.

6. If for any reason he cannot obtain legal advice he can make a Will either on the separate form provided for that purpose, or on one of the forms contained in this Book, or on a separate sheet of paper. But he must then obey most carefully the instructions which follow in this memorandum.

7. If he makes a Will he must sign it at the foot or end and date it. His signature must be written in the presence of two witnesses who must also sign as witnesses in his presence, and in the presence of one another; and the Will must contain a statement that he has signed it in the presence of the witnesses and that they have signed it in his presence and in the presence of one another. If he cannot write he can make his mark in the presence of the two witnesses. Witnesses need not see the terms of the Will.

8. It is desirable that that part of the form on page 15 or 17 of this Book which begins "I appoint" should be filled in with the name of a person to be executor. More than one person may be appointed. They may be

men or women. It would be wise to appoint as executors people who are not serving in any of His Majesty's Forces, and who are likely to be in the United Kingdom in the event of death.

9. A person to whom any property is left by the Will or the husband or wife of such person must not be a witness. If any property is given by the Will to one of the witnesses, that witness will not be allowed to receive that property; but the will may appoint either of the witnesses or both of them to be executor or executors of the Will.

10. If a soldier marries after making his Will he must make a new Will, for marriage revokes any existing Will except where the Will has been made in contemplation of that marriage and says so on the face of it.

11. A Will when it has been made can be revoked by any subsequent Will (and so have no further effect); but when it has once been made it must not be altered by making corrections in the Will itself. If the soldier wishes to make some alteration, he must do so by way of an additional writing which is called a Codicil. Any Codicil must be made with the same formalities as the original Will, that is to say, it must be signed and dated by the soldier in the presence of two witnesses signing in his presence and in the presence of one another, but not necessarily the same witnesses who witnessed the original Will.

12. If the soldier is on actual military service (even if under 21 years of age) he can make a Will without observing any of the formalities described above by merely writing down how he wishes his property to be disposed of, (e.g., as on pages 19 and 20 of this Book), or by stating to any of his comrades how he wishes the property to go. IT IS, HOWEVER MOST DESIRABLE THAT HE SHOULD USE THE FORMAL METHODS ALREADY DESCRIBED SO THAT HE MAY AVOID ANY RISK OF HIS WISHES BEING MISUNDERSTOOD.

13. As the law in Scotland differs in some respects from that of England, THE SOLDIER WHOSE PERMANENT HOME IS IN SCOTLAND must take note of the following points:—

- (i) If the soldier leaves no Will his money and effects will be disposed of thus:—
- (a) if he leaves a wife and children, one-third to the wife, the remainder to the children;
 - (b) if he leaves children, but no wife, the whole to the children;
 - (c) if he leaves a wife but no children, the wife will take the whole if it is no more than £500, and if it is, she will take £500 and one-half of the balance, the rest being disposed of in accordance with the following sub-paragraph;

(d) if he leaves neither wife nor child, all his money and effects, or, if he leaves a wife but no children, the part to which his wife is not entitled will be disposed of as follows:—

one-half to the father (or if he is dead the mother) and the other half among brothers and sisters and nephews and nieces;

if there are no brothers, sisters, nephews or nieces, the whole to the father or, if he is dead, to the mother;

if both father and mother are dead, the whole among brothers and sisters and nephews and nieces, or, if there are none, among more distant relatives and, failing any relatives, to the Crown

The foregoing does not apply to land or houses, the rules regarding which are different.

(ii) A soldier who is under 21 years of age can, even though not on actual military service, make a Will, except in regard to land or houses belonging to him.

(iii) No witnesses are necessary if the whole Will or the essential clauses are written by the soldier himself, or if he writes on it the words "adopted as holograph".

(iv) It is not necessary, though it is desirable, that the soldier's Will be dated or that the witnesses sign in the soldier's or each others' presence.

(v) If property is left in the Will to either of the witnesses, the Will will not be invalidated, and the witness will be allowed to take what is left to him. It is, however, undesirable that a person to whom property is left should witness the Will.

(vi) The soldier's marriage does not revoke a Will previously made; if, however, a child is born to the soldier, any Will made prior to the birth will be revoked unless it can be clearly shown that the soldier intended the Will to stand.

(vii) A soldier who leaves a wife or children cannot wholly deprive them by his Will of a share of his money and effects. If he leaves both wife and children, the wife will take one-third, the children will take one-third, and only the remaining third will be disposed of according to the Will. If he leaves a wife but no children, or children but no wife, the wife or the children will be entitled to one-half of the money and effects; the remaining half being disposed of according to the Will.

14. When any of the forms of Will already described have been completed by the soldier, it is in his interest to place the Will in safe custody. The soldier should, therefore, when he has made the Will, ask the Officer Commanding his Company or other Unit to take the Will from Army Book 64 and to despatch it to the Officer in charge of Records, and at the same time to complete the slip which is in the Book.

Army Form B. 2089.

ON COMPLETION TO BE DESPATCHED TO
OFFICER IN CHARGE RECORDS BY
O.C. UNIT.

FORM OF WILL to be used by a
soldier desirous of leaving the whole of
his Property and Effects to one person.
(See page 17 for FORM OF WILL leaving
legacies to more than one person.)

(a) Names of soldier in full. I, (a)

(b) Rank and army number. (b)

(c) Regiment or Corps. (c)

hereby revoke all Wills heretofore made
by me at any time, and declare this to be
my last Will and Testament.

(d) Full names and address of Executor. I appoint (d)

to be the Executor of this my Will.
After payment of my just debts and
funeral expenses, I give all my estate and
effects, and everything that I can give or
dispose of to (e)

(e) Full name and address of person.

Date Will extracted To whom sent

Signature of Officer

(f) Date. Signed this (f) day of
19.....

(g) Signature (g)
of soldier.

(h) Insert full name of soldier making the Will. Signed and acknowledged by the said (h)

....., as and for his last Will, in the presence of us, present at the same time, who, in his presence, at his request, and in the presence of each other, have hereunto subscribed our names as Witnesses.*

(i) Signature (i)
of 1st Witness.

(j) Address or (j)
rank, regimental No. and Unit.

(k) Signature (k)
of 2nd Witness.

(l) Address or (l)
rank, regimental No. and Unit.

* N.B.—The Witnesses must NOT be persons intended to benefit under the Will, or husbands or wives of such persons.

ON COMPLETION TO BE DESPATCHED TO OFFICER IN CHARGE RECORDS BY O.C. UNIT.

FORM OF WILL to be used by a soldier desirous of leaving legacies to some one or more persons, and the residue to another or others.

(See page 15 for FORM OF WILL leaving everything to one person.)

(a) Names of I, (a)
soldier in full.

(b) Rank and (b)
army number.

(c) Regiment (c)
or Corps.

hereby revoke all Wills heretofore made by me at any time, and declare this to be my last Will and Testament.

(d) Full names and address of Executor. I appoint (d)

to be the Executor of this my Will.

After payment of my just Debts and Funeral Expenses I give to (e)

(e) Full name and address of person.

(f) State the particular (f)
articles or money intended and I give to (e)
to be given.

(f)

To whom sent

Date Will extracted

Signature of Officer

All the rest of my Estate and Effects, and everything that I can give or dispose of, I give and bequeath absolutely to

(e)

(g) Date. Signed this (g)..... day of.....19.....

(h) Signature (h)
of soldier.

(i) Insert full name of soldier making the Will. Signed and acknowledged by the said (i)

....., as and for his last Will, in the presence of us, present at the same time, who, in his presence, at his request, and in the presence of each other, have hereunto subscribed our names as Witnesses.*

(j) Signature (j)
of 1st Witness.

(k) Address (k)
or rank, regimental No. and Unit.

(l) Signature (l)
of 2nd Witness.

(m) Address (m)
or rank, regimental No. and Unit.

* N.B.—The Witnesses must NOT be persons intended to benefit under the Will, or husbands or wives of such persons.

SOLELY FOR USE IN ACTUAL MILITARY SERVICE.
The Will on page 20 must NOT be used until you have been placed in actual Military Service.

SHORT FORM OF WILL.

(Write Will on next page.)

If a soldier in actual military service wishes to make a short Will, he may do so on the next page. It must be entirely in his own handwriting, and must be signed by him and dated. The full names and addresses of the persons whom he desires to benefit, and the sum of money or the articles of property which he desires to leave to them, must be clearly stated. The mere entry of the name of an intended legatee on the next page without any mention of what the legatee is to receive is of no legal value.

The following is a specimen of a Will leaving all to one person:—
In the event of my death I give the whole of my property and effects to my mother, Mrs. Mary Bull, 999, High Street, Aldershot.
(Signature) GEORGE BULL,
Fusilier, No. 1973, Royal Fusils.

Date 5th August, 1914.

The following is a specimen of a Will leaving legacies to more than one person:—

In the event of my death I give £10 to my friend, Miss Rose Smith, of No. 1, High Street, London, and I give £5 to my sister, Miss Maud Bull, 999, High Street, Aldershot, and I give the remaining part of my property to my mother, Mrs. Mary Bull, 999 High Street, Aldershot.

(Signature) GEORGE BULL,
Fusilier, No. 1973, Royal Fusils.

Date 5th August, 1914.

Soldiers are, however, recommended to make a formal Will before embarkation on A.F.B. 2089, or one of the forms of formal Will provided on p. 15 and p. 17, and to hand it to their Commanding Officer for transmission to the Record Office for safe custody.

To whom sent.....

Date Will extracted.....
Signature of Officer.....

SOLELY FOR USE IN ACTUAL MILITARY SERVICE.
This Will page must NOT be used until you have been placed in actual Military Service.

WILL.

(For use if the soldier has not already made a Will or wishes to alter one already made. See instructions on previous page.)

ON COMPLETION TO BE DESPATCHED TO OFFICER IN CHARGE RECORDS BY O.C. UNIT.

Signature.....

Rank and Regiment

Army Number.....

Date

(GV 535) Wt. 24596/B68. 204,000. 4/44. B. & S. Ltd. 49-210.
Book 64 (Part 1).

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E.H.S.